

THE MOORS

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BOARD OF DIRECTORS MEETING

MOORS MASTER MAINTENANCE ASSOCIATION, INC.

**Prepared by:
Doris Prado, Property Manager**

MEETING AGENDA

1. Call to order
2. Establishment of quorum
3. Approval of previous minutes
4. Master Representative's Report
5. Business
 - A. Management Report
 - B. Homeowner Correspondence /Workorder Requests
 - C. Architectural Modification Request forms
 - D. Other
6. Homeowner Forum – A unit owner will be permitted to speak once per meeting for a period not to exceed three (3) minutes on any given topic, preventing dominance of it by a disgruntled person. Must sign-in to be able to speak. A written request must be submitted to the management office prior to the Board meeting requesting permission to speak on any agenda item.

Unit Owner	Topic for Discussion

7. Adjournment